

ReSource

Churches alive in the Spirit and active in mission



Thank you for taking time to read the application papers for the new post of *ReSource Development Manager*. This is a key appointment at a transitional moment in the life of the charity. The successful applicant will be a member of the ReSource staff team, and will lead on all aspects of the organisational development of the charity, working in close liaison with the Director. The appointment is for two years on a Contract for Services, at which point the charity anticipates appointing an Operations Manager on a permanent staff contract, to oversee the management of the charity once the main components of the *Development Plan 2018-25* are in place. We hope that the successful applicant will take up this appointment on 1 October 2018.

Please find in the application pack the following papers:

- i) **An Introduction to ReSource**
- ii) **A Role Profile and Person Specification**
- iii) **A statement of ReSource's Values**
- iv) **The ReSource Development Plan 2018-25** (recommendations adopted by Trustees)

Further information, including recent and back copies of the ReSource Newsletter, can be found on our website www.resource-arm.net. I am also very happy to have an informal conversation by phone on 01749 672860 or to answer questions by email at kevinroberts@resource-arm.net.

Should you wish to apply for the post please send your cv and a supporting statement outlining the reason for your interest in the appointment and why you believe yourself to be a strong candidate, with particular reference to the detail of the role profile and the person specification. Applications should be sent to the ReSource office to arrive no later than 12.00noon on Monday 9 July. Interviews for shortlisted candidates will take place on Thursday 26 July in Birmingham.

Please return your cv and supporting statement to:

Mrs Paula Smit
ReSource Administrator
Melbourne House,
36, Chamberlain Street,
Wells,
Somerset.
BA5 2PJ

Please be assured of our prayers for the appointment process and for all those considering making an application.

With all good wishes in Christ,
Kevin Roberts
Director