

## role profile – development manager

### ReSource's Vision and Purpose

*ReSource's Vision is to see churches alive in the Spirit and active in mission. To see this vision achieved across the UK and in the mainstream denominations, though particularly in the Church of England, we believe that our purpose and distinctive work is to enable little, local and ordinary churches to engage with the Holy Spirit for renewal, discipleship and mission. We draw upon our roots in Anglican Renewal Ministries and Springboard, but are continually seeking to engage with the new things that God is doing by His Spirit to refresh and renew the church for faithful discipleship and mission.*

### Overview of role

#### **Purpose**

To be a member of the ReSource staff team, with specific responsibility for overseeing the implementation of infrastructure development as outlined in the *ReSource Development Plan 2018-25*, in liaison with the Director.

- Leading in the upscaling of the charity's organisational structure in line with the Development Plan
- Leading in setting up the processes for the appointment and deployment of Regional Coordinators
- Leading in setting up the processes for the appointment and deployment of ReSource Associates
- Contributing to the further development of ReSource in a new phase of the charity's life
- Contributing to the charity's strategic thinking

#### **Core tasks**

- Attend and contribute to staff team meetings every month
- Attend as necessary ministry team meetings every two months
- Meet regularly with the Director for support and communication
- Lead in the areas of the charity's development as listed above and as agreed with the Director
- Promote ReSource's ministry as opportunities arise
- Pray for the work of ReSource, its ministry team, staff team and associates

#### **Accountability**

The Development Manager reports to the Director of ReSource, who in turn is accountable to the charity's trustees. ReSource's Patron is the Archbishop of York.

#### **Location**

The ReSource Office will be in Meeting Point House, Telford, from August 2018. The Development Manager will normally work from their home location, unless they choose to work from the office in which case office space will be made available. The Development Manager will need to visit the office on occasions, and as agreed with the Director, though some meetings can be attended remotely.

#### **Communication**

- Internally: the Director, Development Consultant. Administrator, ministry team, staff, regional coordinators and associates
- Externally: denominational leaders, solicitors & other professional advisors, partner organisations

#### **Remuneration**

This appointment will be on a self-employed Contract for Services for a fixed period of two years at a rate of £125 per day (inclusive of VAT), for five working days each week, by agreement. Working expenses will be paid in full. The contractor will be expected to take 6 weeks holiday each year, which will be unpaid. The contractor will submit an invoice for their fee and expenses monthly.

## Person Specification

### Knowledge

- A personal and living faith in the Lord Jesus Christ and desire to engage with the person and work of God the Holy Spirit
- An understanding of the work of the Holy Spirit in renewal, discipleship and mission
- Subscribe to the Values, Vision and Mission of ReSource and be passionate about its core work
- Leadership and management experience in a church, charitable or commercial setting
- Experience of leading an organisation in developmental change to extend its capacity and reach
- An understanding of the UK church scene and the issues and opportunities facing churches today

### Skills

- Clear strategic thinking
- Excellent organisational abilities
- Effective verbal and written communication skills
- Excellent relational abilities, particularly with local and senior church leaders
- Able to work graciously and effectively as part of a team
- Able to work alone on occasions and to self-start
- Able to be objective, open-minded and exercise good judgement
- Excellent IT skills, using the Microsoft suite in *Office 365*

*There is a genuine occupational requirement that the contractor is a practicing Christian who is in full sympathy with the Values of the charity. The appointment will require an enhanced CRB check.*

*June 2018*